



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Leisure, Culture & Green Spaces Policy Development Advisory Group

Tuesday, 12th March, 2024 at 5.30 pm
Wallis room and via Remote Access

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend and may speak, both at the discretion of the Chairman and subject to providing advance written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Jon Olson (Chairman)

Sam Bateman
Emma Beard
James Brookes
Jon Campbell
Nigel Emery

Anthony Frankland
Roger Noel
Josh Potts
Jonathan Taylor

You are summoned to the meeting to transact the following business

Jane Eaton
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 17 January 2024	
To receive the following item relating to the policy development process:	
3. Draft Greenspace Strategy 2024-29	5 - 18
To consider the draft Greenspace Strategy 2024-29	

4. **Forward Plan Extract for the Leisure, Culture & Green Spaces Portfolio**

19 - 22

To note the Forward Plan extract for the Leisure, Culture & Green Spaces portfolio

Leisure, Culture & Green Spaces Policy Development Advisory Group
17 JANUARY 2024

Present: Councillors: Jon Olson (Chairman), Sam Bateman, Emma Beard, James Brookes, Jon Campbell, Nigel Emery, Anthony Frankland, Roger Noel, Josh Potts and Jonathan Taylor

21 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 14 November 2024 were received.

22 **PLAY SPACES- REFURBISHMENT AND RENEWAL**

Members received a presentation on the programme and approach to refurbishing play areas within the Horsham District. They heard that HDC was responsible for 52 play areas within the District. The Parks and Countryside Development Manager explained the strategy focused on improvements to provide better play value to a wider age range, utilising areas with open spaces. An emphasis across all parks was to use natural materials, increase play spaces, remove fences where possible, and provide cohesion throughout the play space.

The Parks and Countryside Development Manager provided detail on the frequency of inspections of play equipment. She further detailed the criteria for prioritisation of replacement play equipment. The reasons for replacement being age, safety, likely usage, public interest, proximity to other play spaces and inclusivity.

A breakdown of funding for play spaces was provided explaining how S106 contributions are utilised as well as external grants and big lottery funding. Members were briefed on future plans such as improvement projects in Holbrook East, Billingshurst, Southwater and Pulborough as well as a focus on youth activity areas to ensure that the play spaces provided are inclusive and innovating.

23 **INVESTMENT IN THE CAPITOL THEATRE: DECARBONISATION AND REFURBISHMENT**

The Head of Leisure and Culture updated Members that the Cabinet report would be considered at Cabinet on 25 January.

Members noted the cost of the works were £10.7m. Which included £2.9m of contingency sum that would be used to address any unexpected issues.

24 **ANNUAL PLAN 2024/2025**

The Director of Communities provided a presentation setting out the annual plan initiatives that related to the Leisure, Culture and Greenspaces portfolio. These included new play spaces, scoping development of cultural strategy for the Horsham District, creating a Denne Road Cemetery heritage trail, investments in improvements at the Southwater Country Park toilet facilities and installation of an outdoor gym at Bennetts Field.

Members discussed how the task and finish group can collaborate with this policy advisory group to achieve positive outcomes.

25 **FORWARD PLAN EXTRACT FOR THE LEISURE, CULTURE & GREEN SPACES PORTFOLIO**

The forward plan extract was noted.

The meeting closed at 6.15 pm having commenced at 5.30 pm

CHAIRMAN

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FORWARD PLAN – Leisure, Culture & Green Spaces Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 March 2024

What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
10.	Update of the Green Spaces Strategy	Cabinet	26 Jun 2024	Open	Director of Communities (paul.anderson@horsham.gov.uk) Cabinet Member for Leisure, Culture and Green Spaces (Councillor Jon Olson)

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